



**LIST OF CANDIDATES PROVISIONALLY SHORT-LISTED FOR DOCUMENT  
VERIFICATION FOR ENGAGEMENT AS APPRENTICES UNDER APPRENTICES  
ACT, 1961/1973 (AMENDED) AT GUJARAT REFINERY  
AGAINST ADVT. NO. JR/01/2021**



**Venue of Document Verification :  
Administration Building Auditorium, Indian Oil Corporation Limited - Gujarat Refinery,  
Vadodara – 391320**

**Trade Apprentice - Attendant Operator - Chemical Plant -Post Code (101)**

**Date: 04.07.2022**

**Reporting Time: 10:00 AM**

52010027	52010351	56010039	56010269
52010032	52010357	56010049	56010270
52010047	52010363	56010076	56010350
52010075	52010377	56010088	56010378
52010097	52010379	56010089	56010403
52010175	52010390	56010134	56010445
52010198	52010400	56010207	56010471
52010302	56010002	56010219	
52010340	56010025	56010222	
52010350	56010029	56010248	

**Technician Apprentice - Diploma Chemical -Post Code (104)**

**Date: 04.07.2022**

**Reporting Time: 11:30 AM**

55040422	55040627	55040740	55040838
55040465	55040634	55040751	55040853
55040512	55040659	55040804	55040860
55040563	55040676	55040806	
55040592	55040692	55040826	

**Trade Apprentice-Secretarial Assistant-Post Code (108)**

**Date: 04.07.2022**

**Reporting Time: 11:30 AM**

53080037	53080239	53080530	53080924
53080128	53080463	53080741	53080944

**Technician Apprentice - Diploma Chemical -Post Code (106)**

**Date: 04.07.2022**

**Reporting Time: 11:30 AM**

51060083	53061240	51060074	53061361
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**Trade Apprentice - Data Entry Operator (Fresher) Post Code (110)**

**Date: 04.07.2022**

**Reporting Time: 11:30 AM**

52100266	53100964	54100998	55100811
53100060	54100760	54101031	55100860
53100582	54100857	55100076	

**INSTRUCTIONS FOR CANDIDATES**

Candidates provisionally shortlisted for DOCUMENT VERIFICATION are advised to come along with All the Original certificates/ documents and one set of SELF-ATTTESTED photocopies of all the documents that have been prescribed as per the advertisement:

- 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
- SC/ST/OBC (NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority (available on websites [www.iocl.com](http://www.iocl.com) and [www.iocrefrecruit.in](http://www.iocrefrecruit.in)).
- Class XII mark sheet issued by the concerned education board/Semester-wise/ year-wise mark sheets /Graduation/Diploma Engineering

- Class XII/ /Graduation/Diploma Certificate issued by respective Board/Authority.
- Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
- Certificate mentioning the date of publication of result from the Principal of the Polytechnic/School/College/Institute/University from where the candidate pursued his/her Class XII/ Graduation/Diploma course, if applicable.
- 02 Nos. Color Photograph (Passport Size).
- Any other Certificate, as specified in the advertisement

***Apart from the specified documents, candidates may submit any relevant documents with respect to various criteria mentioned in our detailed Advertisement.***

1. The candidature of the candidates shall only be considered on appropriate submission of all the prescribed documents along with production of the Original documents/ certificates. Also, only the documents submitted by the candidate shall be taken into consideration for checking and basing the eligibility of the candidate.
2. Candidates submitting incomplete documents will be liable for rejection.
3. It may be noted that mere submission of documents does not entitle the candidate for engagement / selection. Candidature of candidates is liable for Rejection at any stage of selection or for Termination during engagement; in case anything contrary to their declaration/submission is found at a later stage.

**Other Important points:**

01. It is requested to carry copy of the Admit Card retained by you along with the ‘Original Photo–Id’ like Passport, PAN Card, Driving license, Aadhaar Card, Voter Id, Bank Passbook for entry in Administration Building.
02. Candidates found meeting the eligibility criteria will be advised to report for Pre Engagement Medical Examination (PEME) at Gujarat Refinery Hospital, Vadodara after completion of documents verification.
03. Please note that Medical Examination can stretch up to 3 days or more. Therefore, candidates are advised to make their own arrangement in this regard.
04. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link:

[https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment\\_Medical\\_Apprentices.pdf](https://www.iocrefrecruit.in/iocrefrecruit/FILES/Preemployment_Medical_Apprentices.pdf)

05. All candidates are strictly advised to follow Covid-19 appropriate behaviour like wearing of face mask/ face cover, maintaining social distancing and use of hand sanitizers at all times.
06. Candidates should bring double dose vaccination certificate with Covid-19 vaccine or should provide Negative COVID-19 RTPCR test report (Test conducted within 72 Hours), if not vaccinated or single vaccinated.
07. ***All candidates are advised to Report at Gujarat Refinery Hospital between 09:00 AM to 11:00AM for Medical fitness before reporting for document verification.***
08. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.

***Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no. JR/01/2021 dated 22.10.2021 before appearing for the Document Verification process.***