



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
HALDIA REFINERY

NOTICE

Ref. No. HR/RECTT/02/2019(APP)

DATE: 03.03.2020

**SUB: CANDIDATES PROVISIONALLY SHORTLISTED FOR 3rd ROUND OF DOCUMENT
VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT HALDIA
REFINERY**

WITH REFERENCE TO OUR ADVERTISEMENT NO. **HR/RECTT/02/2019 (APP)** DATED **25.10.2019** AND BASED ON PERFORMANCE IN THE WRITTEN TEST HELD ON 24.11.2019 AT HALDIA, THE FOLLOWING CANDIDATES HAVE BEEN PROVISIONALLY SHORTLISTED FOR 3rd ROUND OF DOCUMENT VERIFICATION FOR ENGAGEMENT AS TRADE/ TECHNICIAN APPRENTICES AT **HALDIA REFINERY**.

SCHEDULE OF DOCUMENT VERIFICATION:

DATE: 05.03.2020

POST CODE – 101, TRADE APPRENTICE – ATTENDANT OPERATOR (CHEMICAL PLANT)

DISCIPLINE – CHEMICAL

POST CODE – 104, TECHNICIAN APPRENTICE DISCIPLINE – CHEMICAL

POST CODE – 105, TECHNICIAN APPRENTICE DISCIPLINE – MECHANICAL

POST CODE – 106, TECHNICIAN APPRENTICE DISCIPLINE – ELECTRICAL

REPORTING TIME - 9:00 AM			
Sl. No.	ROLL NO.	CANDIDATE NAME	VENUE OF DOCUMENT VERIFICATION
1	10190067	SRIJIB DAS	INDIAN OIL CORPORATION LIMITED HALDIA REFINERY ADMINISTRATIVE BUILDING, 1ST FLOOR PO: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR WEST BENGAL, PIN: 721606
2	10190583	SASWATI DEY	
3	10190268	KUNTAL CHATTERJEE	
4	10190560	CHAYAN DAS	
5	10190310	SAHADEB DAS	
6	10190117	PURNENDU GIRI	
7	10190009	SUMAN HAZRA	
8	10490196	NIKESH MANNA	
9	10490073	RAJENDRA LENKA	
10	10490357	MISHREE LAL	
11	10590493	ARNAB KOLEY	
12	10690055	RAJA BAURI	

DATE: 05.03.2020

POST CODE – 108, TRADE APPRENTICE – SECRETARIAL ASSISTANT

POST CODE – 109, TRADE APPRENTICE – ACCOUNTANT

POST CODE – 110, TRADE APPRENTICE – DATA ENTRY OPERATOR (FRESHER APPRENTICES)

POST CODE – 111, TRADE APPRENTICE - DATA ENTRY OPERATOR (SKILL CERTIFICATE HOLDERS)

REPORTING TIME – 12 NOON			
SI. No.	ROLL NO.	CANDIDATE NAME	VENUE OF DOCUMENT VERIFICATION
1	10890318	BEDADYUTI SAHA	INDIAN OIL CORPORATION LIMITED HALDIA REFINERY ADMINISTRATIVE BUILDING, 1ST FLOOR PO: HALDIA OIL REFINERY, DIST: PURBA MEDINIPUR WEST BENGAL, PIN: 721606
2	10890066	NILIMESH PATTANAYAK	
3	10890118	ANURAG MITRA	
4	10890170	RAHUL BHOWMICK	
5	10890147	AHANA DUTTA	
6	10990072	RAHUL PRASAD DAS	
7	11090057	SAUVIK SARKAR	
8	11091291	TANMAY CHAKRABARTY	
9	11091389	DEBOLINA MAJI	
10	11091380	PUJA SARKAR	
11	11091117	DIBYANDU ROY	
12	11190027	SUVOJIT DHARA	

IMPORTANT INSTRUCTIONS FOR THE CANDIDATES

THE CANDIDATES ARE ADVISED TO BRING THE **ORIGINAL** AND **ONE SET OF SELF-ATTESTED PHOTOCOPIES** OF THE FOLLOWING DOCUMENTS RELATED TO THEIR AGE, QUALIFICATION, CASTE/CATEGORY (IF APPLICABLE) AND 4 (FOUR) COPIES OF COLOUR PASSPORT SIZE PHOTOGRAPHS AND ANY GOVT. ISSUED PHOTO-IDENTITY PROOF IN ORIGINAL (PAN CARD, AADHAAR CARD, DRIVING LICENCE, PASSPORT ETC.) AT THE TIME OF REPORTING FOR DOCUMENT VERIFICATION, FAILING WHICH THEIR CANDIDATURE IS LIABLE TO BE CANCELLED.

1. PRINTOUT OF APPLICATION FORM DULY SIGNED BY THE CANDIDATE & CALL LETTER FOR WRITTEN TEST.
2. 10TH PASS/MATRICULATION CERTIFICATE ISSUED BY THE CONCERNED EDUCATION BOARD AS PROOF OF DATE OF BIRTH. **NO OTHER DOCUMENT WILL BE ACCEPTED FOR VERIFICATION OF DATE OF BIRTH.**
3. CLASS XII MARKSHEET ISSUED BY THE CONCERNED BOARD/ SEMESTER-WISE/ YEAR-WISE MARK SHEETS OF ITI (FITTER) ISSUED BY NCVT OR SCVT/GRADUATION/DIPLOMA ENGINEERING
4. CLASS XII/FINAL ITI (FITTER) ISSUED BY NCVT OR SCVT/ GRADUATION/ DIPLOMA CERTIFICATE ISSUED BY RESPECTIVE BOARD/ AUTHORITY.
5. CONVERSION CERTIFICATE FROM CGPA/OGPA/LETTER GRADE TO PERCENTAGE OF MARKS, IF APPLICABLE, FROM CONCERNED UNIVERSITY/ INSTITUTE.
6. CERTIFICATE MENTIONING THE DATE OF PUBLICATION OF RESULT FROM THE PRINCIPAL OF THE POLYTECHNIC/ SCHOOL/COLLEGE/ INSTITUTE FROM WHERE THE CANDIDATE PURSUED HIS/HER CLASS XII/ ITI (FITTER)/ GRADUATION/ DIPLOMA COURSE (QUALIFYING EXAMINATION), IF APPLICABLE.

7. FOR CANDIDATES APPLYING AGAINST POST CODE 111 WITH SKILL CERTIFICATE IN 'DOMESTIC DATA ENTRY OPERATOR' - SKILL CERTIFICATE ISSUED BY AN AWARDING BODY RECOGNISED UNDER NATIONAL SKILL QUALIFICATIONS FRAMEWORK OR ANY OTHER AUTHORITY RECOGNISED BY THE CENTRAL GOVT. IN THIS REGARD SHOULD BE MANDATORILY SUBMITTED.
8. SC/ ST/ OBC(NCL)/ PwBD/ EWS-INCOME & ASSET CERTIFICATE BY RESERVED CATEGORY CANDIDATES IN THE PRESCRIBED CENTRAL GOVT. FORMAT ISSUED BY COMPETENT AUTHORITY. OBC(NON-CREAMY LAYER) CERTIFICATE SHOULD NOT BE MORE THAN 6 MONTHS OLD.

THE CANDIDATURE OF EWS CANDIDATE IS LIABLE TO BE CANCELLED, IF, AT THE TIME OF JOINING AS APPRENTICE AT HALDIA REFINERY, HE/SHE IS NOT ABLE TO PRODUCE THE REQUISITE EWS CERTIFICATE IN THE PRESCRIBED FORMAT ESTABLISHING HIS/ HER EWS STATUS.

9. GOVT. ISSUED PHOTO-IDENTITY CARD LIKE AADHAAR CARD/ PAN CARD/ DRIVING LICENCE/ VOTER IDENTITY CARD (IN ORIGINAL) ALONGWITH ATTESTED PHOTOCOPIES AS PROOF OF IDENTITY OF THE CANDIDATE.

CANDIDATES WHOSE DOCUMENTS ARE FOUND TO BE IN ORDER, SHALL BE ADVISED TO UNDERGO PRE-ENGAGEMENT MEDICAL EXAMINATION AT HALDIA REFINERY HOSPITAL, HALDIA REFINERY TOWNSHIP, HALDIA – 721607. THE SCHEDULE OF PRE-ENGAGEMENT MEDICAL EXAMINATION WOULD BE SUBSEQUENTLY COMMUNICATED TO THE CANDIDATES. ACCORDINGLY, THE CANDIDATES ARE ADVISED TO CARRY SUFFICIENT MONEY WITH THEM FOR THEIR TRAVEL, STAY AND MEDICAL TESTS AS SOME MEDICAL TESTS MAY BE DONE OUTSIDE HALDIA REFINERY HOSPITAL.

CANDIDATES (BELONGING TO SC/ST/PwBD CATEGORY) ARE ADVISED TO PRODUCE ORIGINAL TICKETS (WITH A SET OF PHOTOCOPIES) ALONGWITH TA CLAIM REIMBURSEMENT FORM, BANK DETAILS FORM, CANCELLED CHEQUE, COPY OF SC/ST/PwBD CERTIFICATE ETC. FOR CLAIMING REIMBURSEMENT OF TRAVELLING ALLOWANCE FOR TO & FRO JOURNEY AS PER RULES.

NOTE:

THE CANDIDATURE OF ALL THE ABOVE SHORTLISTED CANDIDATES IS PROVISIONAL AND SUBJECT TO THEIR MEETING THE PRESCRIBED ELIGIBILITY CRITERIA NOTIFIED VIDE OUR ADVERTISEMENT NO. **HR/RECTT/02/2019 (APP) DATED 25.10.2019** AND VERIFICATION OF DOCUMENTS. IN CASE ANY OF THE CANDIDATES DO NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA, THEY ARE REQUESTED NOT TO APPEAR FOR THE DOCUMENT VERIFICATION PROCESS. THEREFORE ALL THE CANDIDATES ARE ADVISED TO CAREFULLY READ THE ADVERTISEMENT NO. HR/RECTT/02/2019(APP) DATED 25.10.2019 PUBLISHED IN THE OFFICIAL WEBSITE OF IOCL i.e. www.iocl.com

THE CANDIDATURE OF ANY CANDIDATE IS LIABLE TO BE CANCELLED IF AT ANY STAGE IT IS FOUND THAT HE/SHE DOES NOT MEET THE PRESCRIBED ELIGIBILITY CRITERIA.

SHORTLISTING OF THE CANDIDATES FOR THE DOCUMENT VERIFICATION PROCESS DOES NOT CONFER ANY RIGHT FOR ENGAGEMENT AS APPRENTICES AT HALDIA REFINERY.

CANDIDATES MAY CONTACT AT THE FOLLOWING NUMBERS FOR ANY CLARIFICATION/ QUERIES: **03224-223262 / 223271 / 223268**

RECRUITMENT CELL
HALDIA REFINERY
