



INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
BONGAIGAON REFINERY

Ref : BGR/Appr/2022/01

Date – 22.11.2022

Based on the performance in the Written Test held on 06.11.2022 at Bongaigaon Refinery (Venue: Delhi Public School /BGR Higher Secondary School; BGR Township; P.O. Dhaligaon; Dist. Chirang, Assam -783385) for Engagement of Apprentices (Advt. no.- BGR/Appr/2022/01 dated 24.09.2022) the candidates bearing following roll nos. have been provisionally shortlisted for appearing in the **Document Verification to be held at Bongaigaon Refinery, Administrative Building - Block-B [P.O. Dhaligaon, Dist. Chirang (Assam); PIN-783385]**. Accordingly, the following candidates are advised to report as per schedule mentioned below:

Trade Apprentice / Attendant Operator (Chemical Plant) Discipline – Chemical (101)							
Date & Time	ROLL NO.						
28.11.2022 from 9.00 AM	10100011	10100028	10100048	10100049	10100072	10100101	10100105
	10100115	10100117	10100120	10100126	10100129	10100147	10100148
	10100184	10100188	10100199	10100210	10100242	10100248	10100255
28.11.2022 from 01.00 PM	10100294	10100303	10100313	10100319	10100322	10100332	10100341
	10100357	10100365	10100404	10100472	10100479	10100483	10100484
	10100528	10100529	10100544	10100551	10100553		

Trade Apprentice (Fitter) Discipline – Mechanical (102)							
Date & Time	ROLL NO.						
30.11.2022 from 9.00 AM	10200001	10200021	10200062	10200076	10200112	10200114	10200131
							10200143

Trade Apprentice (Boiler) Discipline - Mechanical (103)							
Date & Time	ROLL NO.						
30.11.2022 from 01.00 PM	10300001	10300002	10300004	10300007	10300008	10300009	

Technician Apprentice Discipline – Chemical (104)							
Date & Time	ROLL NO.						
30.11.2022 from 9.00 AM	10400002	10400005	10400006	10400009	10400020	10400022	10400024
	10400028	10400035	10400038				10400026

Technician Apprentice Discipline- Mechanical (105)							
Date & Time	ROLL NO.						
29.11.2022 from 9.00 AM	10500001	10500002	10500005	10500014	10500018	10500020	10500033
	10500049	10500056	10500057	10500063	10500082	10500088	10500090
	10500103	10500105	10500110	10500113	10500117	10500118	10500096

Technician Apprentice Discipline-Electrical (106)							
Date & Time	ROLL NO.						
29.11.2022 from 01.00 PM	10600003	10600027	10600040	10600056	10600059	10600061	10600063
	10600074	10600080	10600088	10600089	10600095	10600104	10600105

Technician Apprentice Discipline - Instrumentation (107)							
Date & Time	ROLL NO.						
29.11.2022 from 01.00 PM	10700001	10700002	10700003	10700004	10700009	10700013	10700014

Trade Apprentice-Secretarial Assistant (108)							
Date & Time	ROLL NO.						
30.11.2022 from 01.00 PM	10800067						

Trade Apprentice- Accountant (109)							
Date & Time	ROLL NO.						
30.11.2022 from 01.00 PM	10900001	10900035	10900036	10900052			

Trade Apprentice - Data Entry Operator (Fresher Apprentices) (110)					
Date & Time	ROLL NO.				
30.11.2022 from 01.00 PM	11000039	11000198	11000353	11000837	

Trade Apprentice - Data Entry Operator (Skill Certificate Holders) (111)					
Date & Time	ROLL NO.				
30.11.2022 from 01.00 PM	11100018	11100020			

All the above shortlisted candidates are advised to bring the original and one set of self attested photocopies of the following documents and 2 (Two) copies of colour passport size photographs at the time of Document Verification, failing which their candidature is liable to be cancelled.

1. Copy of online application form and call letter for written test.
2. 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth. No other document will be accepted for verification of date of birth.
3. SC/ST/OBC(NCL)/Disability/EWS-Income & Asset Certificate by reserved category candidates in the prescribed format issued by Competent Authority. (Refer Advt. No. BGR/Appr/2022/01 for details).
4. Class XII mark sheet issued by the concerned board/ Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Engineering.
5. Class XII/Final ITI (Fitter) issued by NCVT or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.
6. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
7. Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable.
8. For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
9. SC/ST/PwBD candidates appearing for Document Verification will be reimbursed single second class railway fare from the nearest railway station of the mailing address to the place of Document Verification and back by the shortest route on production of ticket, provided the distance is not less than 30 KMs.
10. Original photo ID proof (AADHAAR Card/ PAN Card / Driving License/ Voter Identity Card etc.) along with self attested copy of the same.
11. Any other Certificate, as may be applicable.
12. In accordance with Govt. guidelines you are advised to register yourself with the respective authorities.
13. Candidates found meeting the eligibility criteria will be advised to report for Pre Engagement Medical Examination (PEME) on the next date after completion of documents verification.
14. Please note that Medical Examination can stretch up to 3 days or more. Therefore, candidates are advised to make their own arrangement in this regard.
15. Since candidates may be referred outside Bongaigaon Refinery Hospital for few Medical Tests. Candidates are advised to carry sufficient cash / online payment mode for their medical tests. An amount of maximum up to **Rs. 3000/-** shall be reimbursed to the candidates towards expenses incurred for conducting test/investigation during pre-engagement medical, on production of receipt for same.
16. The guidelines and criteria for Physical Fitness for Pre Engagement Medical Examination required for engagement at Indian Oil Corporation Ltd. are available on the following link: https://www.iocrecruit.in/iocrecruit/FILES/Preemployment_Medical_Apprentices.pdf
17. All candidates are strictly advised to follow Covid-19 appropriate behaviour like wearing of face mask/ face cover, maintaining social distancing and use of hand sanitizers at all times.
18. Candidates should bring double dose vaccination certificate with Covid-19 vaccine or should provide Negative COVID-19 RTPCR test report (Test conducted within 72 Hours).
19. Filling up of seats is solely at the discretion of the management based upon the suitability of candidates and no claim will arise for engagement, if some of the seats are not filled due to unsuitability / insufficient number of candidates.
20. Other Terms & Conditions as mentioned in our Advertisement No. BGR/Appr/2022/01 dated 24.09.2022 shall remain unchanged.

Note: Candidates are once again advised to bring along with them all the above mentioned documents failing which their candidature will not be considered for further selection process.

Candidates are requested to ensure that they fulfill all the eligibility criteria as mentioned in the advertisement no. BGR/Appr/2022/01 dated 24.09.2022 before appearing for the Document Verification process.