



**INDIAN OIL CORPORATION LIMITED  
(REFINERIES DIVISION)  
GUWAHATI REFINERY**

No. GR/P/APP/2024-25/DV/1

Date: 19-06-2025

**List of Candidates Provisionally Shortlisted for 1<sup>st</sup> round Document Verification for Engagement as Apprentices at Guwahati Refinery**

In accordance with the provisions mentioned in the Advertisement No. GR/P/APP/2024-25 dated 03.05.2025, candidates bearing the following Application Nos. have been provisionally shortlisted for 1<sup>st</sup> round of Document Verification and subsequent Pre-Engagement Medical Examination subject to meeting the eligibility criteria and Documents found in order upon verification for Engagement as Trade/Technician Apprentices at Guwahati Refinery, Indian Oil Corporation Limited.

Accordingly, all shortlisted candidates are advised to appear for Document Verification as per scheduled date, reporting time and venue given below:

**PLEASE NOTE THAT NO SEPARATE COMMUNICATION WILL BE ISSUED / SENT TO THE SHORTLISTED CANDIDATES FOR APPEARING IN DOCUMENT VERIFICATION.**

**Venue: Learning & Development Centre  
Guwahati Refinery  
Noonmati  
Dist.: Kamrup (M), Assam- 781020**

**A. TRADE APPRENTICE - ATTENDANT OPERATOR (CHEMICAL PLANT), DISC: CHEMICAL, CODE-101**

Date	Time	Application No.		
24.06.2025	10:00 a.m.	10101134000592	10101134001060	10101134000372
		10101134001119	10101134001082	10101134000870

**B. TRADE APPRENTICE (FITTER) DISCIPLINE - MECHANICAL, CODE-102**

Date	Time	Application No.		
24.06.2025	10:00 a.m.	10102134000864	10102134000780	10102134000815
		10102134001101	10102134000928	

**C. TRADE APPRENTICE (BOILER) DISCIPLINE - MECHANICAL, CODE-103**

Date	Time	Application No.		
24.06.2025	10.00 a.m.	10103134000760	10103134001238	10103134000627

**D. TECHNICIAN APPRENTICE DISCIPLINE - CHEMICAL, CODE-104**

Date	Time	Application No.		
24.06.2025	10:00 a.m.	10104134001093	10104134001046	10104134000426
		10104134001254	10104134000814	10104134000795
		10104134000729		

**E. TECHNICIAN APPRENTICE DISCIPLINE- MECHANICAL, CODE- 105**

Date	Time	Application No.		
25.06.2025	10:00 a.m.	10105134000924	10105134000007	10105134000812
		10105134000021	10105134000218	10105134000506
		10105134001087		

**F. TECHNICIAN APPRENTICE, DISCIPLINE-ELECTRICAL, CODE-106**

Date	Time	Application No.		
25.06.2025	10:00 a.m.	10106134000756	10106134000750	10106134001005
		10106134000590	10106134000633	10106134000620
		10106134000818	10106134000290	10106134000887
		10106134001265	10106134000653	

**G. TRADE APPRENTICE- SECRETARIAL ASSISTANT, CODE-108**

Date	Time	Application No.		
26.06.2025	10:00 a.m.	10108134000240	10108134000239	10108134000596
		10108134000131	10108134000836	

**H. TRADE APPRENTICE-ACCOUNTANT, CODE-109**

Date	Time	Application No.		
26.06.2025	10:00 a.m.	10109134001196	10109134001096	10109134001018
		10109134000383		

**I. TRADE APPRENTICE- DATA ENTRY OPERATOR (FRESHER APPRENTICES), CODE-110**

Date	Time	Application No.		
26.06.2025		10110134000601	10110134000672	10110134000694

**J. TRADE APPRENTICE- DATA ENTRY OPERATOR (SKILLED CERTIFICATE HOLDERS), CODE-111**

Date	Time	Application No.		
26.06.2025		10110134000787	10110134000504	

### **Important Notes for the candidates**

1. The candidates have to ensure that they fulfil each of the eligibility criteria/parameters including qualification (along with minimum % marks in aggregate), age stipulated in our published advertisement no. GR/P/APP/2024-25 dated 03.05.2025 and hosted on our website [www.iocl.com](http://www.iocl.com). In case they are not meeting the above criteria {including minimum % marks in aggregate as mentioned in Clause A (1) of aforesaid advertisement} as on the date of reckoning, they are directed not to appear for the Document Verification.
2. In case during subsequent verification of certificates / testimonials (including mark sheets), contradiction to the claim in the on-line application or any time thereafter is found, the candidature will be summarily rejected at any stage of selection process without any further notice.
3. The Application Nos. mentioned above are not in the order of merit.
4. Shortlisting of the candidates for the Document Verification does not confer any right for engagement as Apprentices.
5. Candidates shall be required to carry a copy of the online application submitted by him/her, five (5) nos. recent Pass port size Color photograph along with **the originals** & self-attested copies of all testimonials for verification as mentioned below:
  - A. 10th Pass/Matriculation certificate issued by the concerned education board as proof of date of birth.
  - B. Class XII marksheet issued by the concerned education board; Semester-wise/ year-wise mark sheets of ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma in Engineering
  - C. Class XII/Final ITI (Fitter) issued by NCVET or SCVT/Graduation/Diploma Certificate issued by respective Board/ Authority.
  - D. Conversion certificate from CGPA/OGPA/Letter Grade to percentage of marks, if applicable, from concerned University/Institute.
  - E. Certificate mentioning the date of publication of result from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course, if applicable. Certificate from the Principal of the Polytechnic/ School/College/ Institute from where the candidate pursued his/her Class XII/ITI (Fitter)/ Graduation/ Diploma course must also mention that course was completed by candidate through Regular Full-time mode and regarding his/her good conduct.
  - F. SC/ ST/ Disability Certificate / OBC (NCL) Certificate alongwith "Declaration" / EWS-Income & Asset Certificate/ "DECLARATION for ECONOMICALLY WEAKER SECTIONS Candidates". Certificate must be in the prescribed format (available on websites [www.iocl.com](http://www.iocl.com) / [www.iocrefrecruit.in](http://www.iocrefrecruit.in)) and issued by the Competent Authority.
  - G. For Candidates applying against Code 111 with Skill Certificate in 'Domestic Data Entry Operator' - Skill certificate issued by an awarding body recognised under National Skill Qualifications Framework or any other authority recognised by the Central Govt. in this regard.
  - H. Print of NATS/ NAPS portal registration with applicant details
  - I. Any other Certificate/document, as specified.

6. The candidature of the applicant would be provisional and subject to subsequent verification of certificates/ testimonials etc. At any stage of the selection process, if it is found that the candidate has furnished false or incorrect information, the candidature of the candidate will be cancelled.
7. Only those communities that are mentioned in the common list of OBCs approved by Central Government shall be treated as OBC for the purpose of reservation.
8. Outstation SC/ST/PwBD candidates will be eligible for reimbursement of 2<sup>nd</sup> class Rail/Ordinary bus fare to and fro by the shortest route between the place of mailing address or actual place of journey and the place of Document Verification, whichever is less, subject to submission of TA claim form with rail tickets /bus tickets and a copy of caste certificate in the format prescribed. (TA Claim format can be downloaded from the website [www.iocl.com](http://www.iocl.com)).
9. Candidates are advised to plan for stay of 2-3 days (on self-arrangement basis) at Guwahati for document verification and subsequent Pre Engagement Medical Examination. Corporation does not hold any responsibility for the same.
10. Candidates are advised to carry sufficient money with them as some of the Medical tests may be carried out outside the Hospital, in case the facility is not available at our Hospital.

(Recruitment Cell)  
Guwahati Refinery  
Contact No. 0361- 2657001  
e-Mail ID: [grrecruitment@indianoil.in](mailto:grrecruitment@indianoil.in)