



**INDIAN OIL CORPORATION LTD.
PANIPAT REFINERY & PETROCHEMICAL COMPLEX**

Date: 12.11.2021

**CANDIDATES PROVISIONALLY SHORTLISTED FOR
SKILL/PROFICIENCY/PHYSICAL TEST (SPPT) AT PANIPAT REFINERY &
PETROCHEMICAL COMPLEX**

Based on performance in the Written Test held on 24/10/2021, candidates bearing following Roll Numbers have been provisionally shortlisted for appearing in the Skill/Proficiency/Physical Test (SPPT) for selection to Non-Executives Posts at Panipat Refinery & Petrochemical Complex, Panipat, Haryana against Advertisement No. PR/P/46(2021-22).

Important Instructions for the Candidates:

1. Candidates are advised to report at Gate No. 1, Panipat Naphtha Cracker, Panipat, Haryana strictly as per schedule mentioned below.
2. Candidates are advised to bring the **original** and **one set of self-attested photocopies of all documents** as per checklist & defined formats in Advt. (also attached as Annexure-1), failing which their candidature is liable to be cancelled.
3. Candidates are advised to bring and **wear Industrial Safety Shoes/ hard top shoes** for the SPPT. Please note that the **Mobile phones shall not be allowed inside the refinery premises**.
4. All candidates are strictly advised to follow Covid-19 appropriate behaviors like wearing of mask/ face cover, maintaining social distancing and carrying hand sanitizers at all times during the SPPT at PRPC premises.
5. Candidates are advised to carry copy of their Written Test Call Letter along-with valid original I.D. Proof.
6. The candidature of all the shortlisted candidates is provisional and subject to their meeting the prescribed eligibility criteria as notified.
7. The candidature of any candidate is liable to be cancelled, if at any stage it is found that the candidate does not meet the prescribed eligibility criteria. Merely getting shortlisted for the SPPT does not confer any right for appointment.
8. SC/PwBD candidates appearing for SPPT will be reimbursed single second class rail fare from nearest railway station of the mailing address to the place of SPPT and back by the shortest route on production of ticket, copy of cancelled Cheque or Pass book provided the distance is not less than 30 kms.
9. Other terms & conditions will remain same as per Advt. No. PR/P/46(2021-22).

Name of the Post : Jr. Quality Control Analyst (Post Code: 206)

Date of SPPT: 16.11.2021 & Time of SPPT: 10.00 AM

Sl.No.	Roll Nos.		Sl. No.	Roll Nos.		Sl. No.	Roll Nos.
1	20600028		5	20600084		9	20600097
2	20600035		6	20600086		10	20600105
3	20600044		7	20600087			
4	20600072		8	20600096			

Name of the Post : Jr. Engineering Assistant-IV (Fire & Safety)

(Post Code: 207)

Date of SPPT: 16.11.2021 & Time of SPPT: 10.00 AM

Sl.No.	Roll Nos.		Sl. No.	Roll Nos.		Sl. No.	Roll Nos.
1	20700005		4	20700064		7	20700113
2	20700009		5	20700089		8	20700128
3	20700043		6	20700093			

**Name of the Post : Jr. Engineering Assistant-IV (Instrumentation)/
Jr. Technical Assistant-IV (Post Code: 205)**

Date of SPPT: 16.11.2021 & Time of SPPT: 1 PM

Sl.No.	Roll Nos.		Sl. No.	Roll Nos.		Sl. No.	Roll Nos.
1	20500001		6	20500060		11	20500174
2	20500025		7	20500067		12	20500177
3	20500026		8	20500098		13	20500180
4	20500048		9	20500112		14	20500181
5	20500057		10	20500162		15	20500184

Name of the Post : Jr. Engineering Assistant-IV (P&U-O&M)

(Post Code: 203)

Date of SPPT: 17.11.2021 & Time of SPPT: 10.00 AM

Sl.No.	Roll Nos.		Sl. No.	Roll Nos.		Sl. No.	Roll Nos.
1	20300010		14	20300324		27	20300616
2	20300046		15	20300325		28	20300626
3	20300104		16	20300365		29	20300628
4	20300105		17	20300382		30	20300737
5	20300186		18	20300397		31	20300751
6	20300202		19	20300399		32	20300831
7	20300216		20	20300425		33	20300834
8	20300243		21	20300447		34	20300850
9	20300252		22	20300449		35	20300868
10	20300273		23	20300526		36	20300872
11	20300275		24	20300543		37	20300906
12	20300310		25	20300571		38	20300934
13	20300323		26	20300611		39	20300950

Name of the Post : Jr. Engineering Assistant-IV (Mechanical)/ Jr. Technical Assistant-IV (Post Code: 204)

Date of SPPT: 17.11.2021 & Time of SPPT: 1 PM

Sl.No.	Roll Nos.	Sl. No.	Roll Nos.	Sl. No.	Roll Nos.
1	20400004	7	20400386	13	20401006
2	20400015	8	20400474	14	20401144
3	20400094	9	20400607	15	20401407
4	20400205	10	20400753	16	20401409
5	20400319	11	20400900		
6	20400355	12	20400936		

Name of the Post : Jr. Engineering Assistant-IV(Production) (Post Code: 201)

INFORMATION REGARDING POST CODE 201 SHALL BE INTIMATED SUBSEQUENTLY

CHECKLIST OF DOCUMENTS (ORIGINAL & SELF-ATTESTED COPIES) TO BE BROUGHT BY CANDIDATE DURING SPPT	
1.	Print out of On - line Application Form & Call Letter issued for Written Test. Also, bring copy of this Notice mentioning your Roll No.
2.	Proof of Date of Birth: Certificate issued by a Board of Secondary Education for passing Matriculation/Higer Secondary shall be the only acceptable document in support of proof of age.
3.	Photo Identity Proof : Driving License/Voter Id/PAN Card/Aadhaar Card/Passport. Heavy Motor Vehicle Driving License is required in case of JEA-IV (F&S)
4.	Xth Pass & XIIth Pass Certificate and Mark Sheets
5.	Diploma/Degree (As per prescribed qualification) : Final Certificate issued by the respective University/Institute/Board
6.	Mark Sheets of all semesters/years of Diploma/Degree/ITI(Fitter) course (as per prescribed qualification) issued by the respective University/Institute/Board.
7.	Certificate from the Institute where the candidate has pursued his Degree/Diploma etc. course that the course is a Regular Full Time course and the date of publication of result of the final year/ final semester of the Degree / Diploma course. In case the date of Declaration of result is not mentioned in the Mark Sheet, the candidate must submit a certificate mentioning the date of publication of result from the Principal of the College from where the candidate pursued his/ her diploma/ graduation course.
8.	Document for conversion formula from CGPA to percentage (where applicable) for calculating Final percentage of marks obtained for a qualification.
9.	Copy of latest SC/ST/OBC (NCL)/EWS certificate in the prescribed Central Government format (in format specifying appointment to posts in Government of India/Public Sector Undertaking). Format is also available on our website www.iocl.com and www.iocrecruit.in .
10.	PwBD certificate (as per prescribed format) issued by the Competent Authority (if applicable)
11.	Proof of being Ex-Servicemen - Service certificate etc. and qualification, Experience etc. as per guidelines of Govt. of India (if applicable)
12.	Duly completed Proforma of Certificate for employed Officials- to be submitted by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. E(8)}
13.	Duly completed Form of Undertaking to be given by Candidates Applying for Civil Posts under Ex-Servicemen Category to be submitted by candidates belonging to Ex-Servicemen, as applicable {Please refer to Clause No. E(9)}
14.	Proof of Apprenticeship Training: Apprenticeship Completion Certificate from Organization/ Industry where the Apprenticeship Training has been completed and Proficiency certificate from BOAT and SCVT/NCVT certificate from RDAT (where applicable)
15.	No Objection Certificate from the current employer in case employed with Govt. /Govt. Departments / PSUs/ Autonomous Bodies etc.
16.	Documents pertaining to possession of / in pursuit of higher qualification (suppression of information regarding possession of or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection and termination at any time during employment, if recruited).
17.	Offer/Appointment Letter, Joining Letter, Experience Letter/Certificate, Pay Slip(s), Increment Letter, Relieving Letter etc. as a proof of Experience as mentioned in Advertisement.
18.	A Self-certified copy of Relevant Page of Balance Sheet as proof that the Company is a Large Industrial Establishment wherever post-qualification experience (mentioned in the detailed advt.) is required to be in Large Industrial Establishments. In case the candidate was/is employed, directly or through any agency (including a contractor) by a Large Industrial Establishment, furnish a copy of the work order issued to the agency/Contractor along with the relevant page of Balance Sheet.
19.	Latest Passport size photograph
20.	Any other relevant documents in support of qualifications, experience, category, medical, age, service etc. as mentioned in our Advertisement No. PR/P/46(2021-22)