



**INDIAN OIL CORPORATION LIMITED
BARAUNI REFINERY**

**THIS HAS REFERENCE TO THE WRITTEN TEST HELD ON 24-11-2019 FOR VARIOUS TRADES
NOTIFIED UNDER POST CODE 101 TO 111 OF ADVT. NO. BR/HR/APPR/2019-20 OF BR**

THE POST CODE-WISE LIST OF SUCCESSFUL CANDIDATES WHO HAVE BEEN PROVISIONALLY SHORTLISTED FOR THE 3rd ROUND OF ONLINE DOCUMENT VERIFICATION IS GIVEN BELOW

**LIST OF CANDIDATES PROVISIONALLY SHORTLISTED FOR 3RD ROUND OF ONLINE
DOCUMENT VERIFICATION IS PLACED BELOW**

Sl. No.	Post Code	Roll No.	Name of the Candidate
POST CODE : 101			
1	101	100004	Gopal Kumar
2	101	100089	Divakar Kumar Bharti
3	101	100098	Rohit Ranjan
4	101	100157	Monu Kumar
5	101	100270	Bipin Kumar
6	101	100323	Upendra Maurya
7	101	100362	Manjit Kumar
8	101	100371	Ujjawal Kumar Sharma
9	101	100519	Saheb Kumar
10	101	100547	Md Feroz Ansari
11	101	100628	Aniket Kumar Sahu
12	101	100734	Anupam Kumar
13	101	100737	Atul Kumar
14	101	100749	Rupesh Kumar
15	101	100997	Manjt Rai
16	101	101198	Ashwini Raj
17	101	101282	Gautam Kumar
18	101	101399	Kamdev Kumar
19	101	101422	Amar Kumar
20	101	101497	Vidyanand Kumar
21	101	101528	Vikram Kumar Das
22	101	101542	Nilesh Kumar
23	101	101606	Ravi Ranjan Kumar
24	101	101648	Ravindra Kumar
25	101	101720	Prem Ranjan Kumar
26	101	101729	Priya Ranjan Kumar
27	101	101776	Dependra Saw

Sl. No.	Post Code	Roll No.	Name of the Candidate
POST CODE : 103			
1	103	300033	Bipul Kumar
2	103	300071	Kush Kumar
POST CODE : 105			
1	105	500166	Ranjan Kumar
2	105	500238	Prince Kumar
3	105	500393	Sachin Kumar
4	105	500419	Amul Kumar
POST CODE : 106			
1	106	600072	Mukesh Kumar
POST CODE : 107			
1	107	700026	Swet Sheersh
2	107	700066	Sonu Kumar
3	107	700069	Maya Kumari
4	107	700071	Raman Kumar
5	107	700091	Raushan Kumar
6	107	700096	Rahul Aryan
7	107	700107	Praveen Kumar
8	107	700126	Aman Kumar
POST CODE : 108			
1	108	800130	Shivam Kumar Sinha
POST CODE : 109			
1	109	900050	Yogesh Pandey
POST CODE : 110			
1	110	110064	Vishal Kumar Sah
2	110	110146	Harsh Kumar
3	110	110645	Suraj Kumar
4	110	110758	Deepankar
POST CODE : 111			
1	111	111006	Prince Chaudhary

INSTRUCTIONS TO THE CANDIDATES

In view of the prevailing COVID-19 pandemic situation, the document verification shall be conducted online. Shortlisted candidates are advised to send the self-attested scanned copies of their original documents through e-mail at **brrecttcell@indianoil.in** on or before **18.09.2020**

A. LIST OF SCANNED COPIES OF THE DOCUMENTS TO BE SENT UNDER SELF ATTESTATION:

- 1. Copy of the Admit Card & Photograph (coloured in jpeg format).**

Proof of Date of Birth:

- Certificate issued by a Board of Secondary Education for passing Matriculation Examination shall be the only acceptable document in support of proof of age. No other document will be accepted for verification of date of birth.

Qualification Documents:

- Xth Pass & XIIth Pass Certificate and Mark Sheet issued by the respective Board/University
- Final/Provisional Class XII /B Sc (PCM) /B Sc/ BA, B Com degree certificate / Final/ Provisional Diploma Certificate (indicating year of passing).
- In case the date of declaration of result is not mentioned in the marksheet, the candidate shall be required to submit a certificate mentioning the date of publication of result from the Principal of the School/Poly-Technic/College/Institute/University from where the candidate pursued his / her class 12th / ITI (Fitter) / Graduation/Diploma Course, for document verification.
- All the Mark Sheet (Semesters/Year wise) of Diploma/Degree issued by the respective Board/University.
- Copy of documents related to higher qualification being pursued

Caste / PwBD Certificate

- Caste Certificate for SC/ST candidates** in the prescribed format (in Performa prescribed by Central Govt. & issued by Competent Authority)
- For OBC candidates** latest caste certificate in the format prescribed by Govt. of India which would, among other specifically mention that the candidate does not belong to the sections (Creamy layer) as mentioned in column 3 of the schedule to the department of personnel and training, Govt. Of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993 and OM No. 36033/2/2013-Estt.(res) dated 30.09.2017.
- EWS Certificate** (wherever applicable) – candidates belonging to EWS category shall be required to submit an Income & Asset Certificate issued by Competent Authority prescribed under point No. 5 of the Department of personnel & Training's O.M No. 36036/1/2019-Estt (Res) dated 31.01.2019.
- For PwBD candidates**, disability certificate issued by competent authority as per the rights of persons with disabilities rules, 2017

Others

- For candidates shortlisted for Post Code 111: Skill Certificate in 'Domestic Data Entry Operator'- Skill certificate for training of less than 1 year issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.
- Conversion Certificate from CGPA/OGPA/Letter Grade to percentage of Marks, if applicable from concerned university/institutes
- Copy of Photo Identity Proof (Driving License/ Voter Id/ PAN Card/ Passport/Aadhar Card etc)
- Any other relevant documents in support of qualifications, experience, category, medical, age etc. as mentioned in our Advertisement No. **BR/HR/APPR/2019-20**
- Duly filled-in and signed scanned copy of Annexure-A enclosed herewith**

B. GENERAL INSTRUCTIONS

- Provisional short-listing of the candidates for the document verification process does not confer any right to the candidate for engagement as apprentice at Barauni Refinery
- In case of non-submission of the documents as specified above, the candidature is liable for cancellation and candidate may not be considered for next stage of Pre-Engagement Medical Examination.
- Please ensure that the scanned copies of the documents are clearly legible and easy to read.
- The candidate must undertake that the self attested scanned copies of the documents as mentioned above being submitted are true and authentic to the best of his/her knowledge and in case of any discrepancies/mismatch of these document with the original documents, which are to be produced in the subsequent stages of engagement process, the same shall lead to cancellation of his/her candidature. Also, in such cases, the candidate shall not be eligible for any re-imbursement for Pre-Engagement Medical Examination, if undertaken.
- The candidate must ensure that he or she meets all the prescribed criteria as per **Advt No. BR/HR/APPR/2019-20** of Barauni Refinery. Candidate shall not be in possession of higher professional qualifications such as BE/B Tech or equivalent, MBA, CA, LLB, MCA etc or any such equivalent qualification.
- In case of any suppression/fabrication of any fact/document, the same shall render the candidate ineligible for selection/engagement process (as applicable)
- No further claim in this regard shall be entertained in case of having being found not meeting the criteria as laid down in out the **Advt No. BR/HR/APPR/2019-20**

Note:

- Submission of the complete set of requisitioned documents under Self-Attestation is a MUST which further certifies that the candidate is submitting all genuine and authentic photocopies re-produced from the Original documents in his/ her possession.
- Upon documents being found prima-facie in order, candidates shortlisted for further selection process i.e Pre-Engagement Medical Examination shall be advised to report to BR Hospital along with their PEME Report, done in any hospital nominated by IOCL /Govt. Hospital. Candidates shall be reimbursed an amount limited to Rs.3000/- subject to production of receipts as per rules. However, re-imbursement of expenses towards Pre-Engagement Medical Examination shall be subject to verification of online submitted document with original document and found to be in order as mentioned above under "General Instructions".
- Separate detailed guideline shall be issued to the candidates shortlisted for next stage i.e Pre-Engagement Medical Examination.

**--HR Recruitment Cell
Barauni Refinery**

ADVT NO: BR/HR/APPR/2019-20

**CHECKLIST & UNDERTAKING FOR ONLINE DOCUMENT SUBMISSION THROUGH EMAIL FOR
ENGAGEMENT FOR APPRENTICES AT BARAUNI REFINERY (Annexure 'A')**

Sl.	DOCUMENT TYPE(Scanned Copies)	DOCUMENT SUBMITTED ONLINE Tick 'Yes' or 'No'	NO: OF PAGES
1.0	Admit Card & Photograph (colour scan)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
2.0	Proof of Date of Birth: (Certificate issued by a Board of Secondary Education for passing Matriculation shall be the only acceptable document in support of proof of age.)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3.0	Qualification Documents		
3.1	X th Pass & XII th Pass Certificate and Mark Sheet issued by the respective Board/University	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3.2	Final/Provisional Class XII /B Sc (PCM) /B Sc/ BA, B Com degree certificate / Final/ Provisional Diploma Certificate (indicating year of passing).	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3.3	All the Mark Sheet (Semesters/Year wise) of Diploma/Degree issued by the respective Board/University.	Yes <input type="checkbox"/> No <input type="checkbox"/>	
3.4	Copy of documents related to higher qualification being pursued, if any	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4.0	Caste / PwBD Certificate		
4.1	Caste Certificate for SC/ST candidates in the prescribed format (in Performa prescribed by Central Govt. & issued by Competent Authority)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4.2	For OBC candidates latest caste certificate in the format prescribed by Govt. of India which would, among other specifically mention that the candidate does not belong to the sections (Creamy layer) as mentioned in column 3 of the schedule to the department of personnel and training, Govt. Of India OM No. 36012/22/93-Estt.(SCT) dated 08.09.1993 and OM No. 36033/2/2013-Estt.(res) dated 30.09.2017	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4.3	EWS Certificate (wherever applicable)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
4.4	For PwBD candidates, disability certificate issued by competent authority as per the rights of persons with disabilities rules, 2017	Yes <input type="checkbox"/> No <input type="checkbox"/>	

Name: _____ Roll No: _____

Signature of candidate:

Date:

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5.0	Others			
5.1	For candidates shortlisted for Code 111: Skill Certificate in 'Domestic Data Entry Operator'-Skill certificate issued by an awarding body recognized under National Skill Qualifications Framework or any other authority recognized by the Central Govt. in this regard.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5.2	Conversion Certificate from CGPA/OGPA/Letter Grade to percentage of Marks, if applicable from concerned university/institutes	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5.3	Copy of Photo Identity Proof (Driving License/ Voter Id/ PAN Card/ Passport/Aadhar Card etc)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
5.4	Any other relevant documents in support of qualifications, experience, category, medical, age etc. as mentioned in our Advertisement No. BR/HR/APPR/2019-20	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Total Number of Pages***All attached documents MUST be Self-Attested****UNDERTAKING**

As per **Advt No. BR/HR/APPR/2019-20**, undersigned had applied for the Post Code _____ against apprenticeship requirement at Barauni Refinery and have been provisionally shortlisted for document verification.

I hereby declare that as per email dated 08-09-2020 from Barauni Refinery, I am submitting herewith the self attested scanned copies of the requisite document as specified in **Annexure-A** above.

I further undertake that the self attested scanned copies of the documents as per **Annexure A** being submitted herewith are true and authentic to the best of my knowledge. I also understand that in case of any discrepancies/mismatch of these document with my original documents, which are to be produced in the subsequent stages of engagement process, the same shall lead to cancellation of my candidature.

I also undertake that in case of such discrepancies / mismatch, I shall not be eligible for any re-imbursement against pre-engagement medical examination expenses, in case of further short listing for Pre-Engagement Medical Examination.

I also undertake that I am meeting all the prescribed criteria as per **Advt No. BR/HR/APPR/2019-20** of Barauni Refinery. I am not possessing higher professional qualifications such as BE or equivalent, MBA or equivalent or MCA. I understand that suppression/fabrication of any fact/document shall render me ineligible for selection/engagement/appointment (as applicable).

No further claim in this regard shall be raised by me in case of having being found not meeting the criteria as laid down in the advertisement as well as those placed in this undertaking.

Name: _____ **Roll No:** _____

Signature of candidate:

Date: