

**SCOPE OF WORK OF SECURITY CHIEF (CONTRACT)**

1. To draw strategy for total security of the cross-country pipelines under ERPL, Barauni jurisdiction.
2. To put in place intelligence gathering system
3. To assist in case of emergency including but not limited to leak/bursts/sabotage including liaising with local police etc.
4. To advise on deployment of guards in the total interest of IOCL.
5. To ascertain and put in place the process of character and antecedent verification of personnel deployed for the pipeline security and others.
6. To attend all emergencies and advise corrective measures.
7. To liaise with police authorities on regular basis.
8. To facilitate training / experience sharing with security personnel.
9. To monitor daily security and situation report.
10. To devise reporting methods and reports on daily security situation.
11. To assist Competent Authority for evacuation / removal of encroachment in ROW if any.
12. To facilitate IOC officials in preparing and lodging FIR(s).
13. To follow-up on FIR(s) related to pilferage(s) and encroachment.
14. To be considered 'on duty' on 24x7 basis.
15. To investigate, analyze and suggest remedial measures with a written report of each pilferage attempt.
16. Apprise to the Reporting Officer & Higher-up (Regional Head) on all aspects of security plans & submit report on daily basis

Please note that the above list is only indicative and not exhaustive.